BHARATA MATA COLLEGE Thrikkakara, Kochi-21 Affiliated to MG University, accredited by NAAC with 'A+' Grade

Internal Examination Cell Annual Report 2021-2022

Internal Examination Committee makes specific arrangements for the conduct of the internal examinations of the college, including timetables, timing, content, and evaluation of exams.

The Examination committee guarantees the quality of the internal examination and the marks allotted to the students. It ensures proper organization of examinations of the institute, including the appointment of examiners, internal squad, display of schedule, assessment, evaluation, timely declaration of results, and solve exam-related grievances of students.

Members:

Ms. Sabitha Zacharias (Coordinator)

Dr. Litty Sebastian

Dr. Anu Philp

Dr. Ratheesh K.R

Ms. Sherly Joseph

Biyona Biju (Student representative)

• The Internal Exam Committee successfully completed the following Examinations for the year 2021-2022:

| | First Semester | Second Semester | Third Semester | Fourth Semester | Fifth Semester | Sixth Semester |
|--------------------------|---------------------------------|--------------------|---------------------------------|--------------------|---------------------------------|----------------------------|
| I <u>st</u> Internal | Completed Result declared | Not Completed | Result declared | Not Completed | Completed Result declared | Result declared |
| II <u>nd</u> Internal | Completed Result declared | Not Completed | Completed Result declared | Not Completed | Completed Result declared | Completed Result declared |

The details of examination:

| Semester | I | III | V | VI |
|-------------|-------------|-------------|-------------|-------------|
| I Internal | 4.1.2022- | 9.08.2021- | 22.07.2021- | 22.03.2022- |
| | 11.1.2022 | 13.08.2021 | 26.07.2021 | 31.03.2022 |
| Mode | offline | online | Online | offline |
| Mark Entry | 10.02.2022 | 28.08.2021 | 10.08.2021 | 25.04.2022 |
| II Internal | 24.02.2022- | 24.02.2022- | 14.12.2021- | 5.04.2022- |
| | 4.03.2022 | 4.03.2022 | 21.12.2021 | 10.04.2022 |
| Mode | offline | offline | offline | online |
| Mark Entry | 31.03.2022 | 31.03.2022 | 15.01.2022 | 28.04.2022 |

Results and Action Taken

According to the suggestions made by the college council, in view of the covid

pandemic, the first internal examination for semester five and semester three were

conducted in the online mode. Viva-voice was also conducted as a tool for proper

assessment as these exams were in online mode.

Based on the examination results the committee suggested to the departments to

inform the result to concerned parents, and call for parents meeting and take

necessary steps to improve the results of the students, especially those who are

weak in a particular subject.

The Cell also suggested enriching the mentoring system to understand the

difficulty of the students, suggest suitable remedies and thereby improve their

performance.

All completed internals marks have been included in the portal so that students

shall see their marks and assess themselves.

The soft copies of the completed internals question papers are collected and kept in

drive for future reference.

Details of Examinations are recorded in minute's book.

Internal Exam Committee